

A meeting STUDENT SUPPORT SERVICES BUILDING COMMITTEE
Regular Meeting
September 23, 2022
10:00 am – 11:00 am
44 Hatchedts Hill Road – Room 216 and Virtual
Old Lyme, Connecticut

Meeting Called to order at 10:04 am

In Attendance: Jack Cross, Kate Ericson, Craig Esposito, Robert Mitchell Bridgette Gordon-Hickey, and Rita Volkmann

Guests: Gary Cymbala, Greg Pomerleau (O&G), Mark Jeffko (O&G), and Yvonne Tobey

1.0 Approval of Minutes

- 1.1 Motion made to approve minutes of August 26, 2022 Building Committee made by Craig Esposito and second by Robert Mitchell

Motion passed unanimously

2.0 Reports

- 2.1 Jack Cross gave report for Justin Hopkins (Tecton Architects) in his absence. A meeting is scheduled with the Ocean Avenue team next week to do update of FF&E inventory received for Phase 1 and what is expected for Phase 2. Justin Hopkins is still working on the technology with CWG Company. The playgrounds are in progress. The south side playscape has been prepped and equipment is being installed. The East side of playground still has to be levelled. The grade is more significant than what will accommodate the new playground and additional fill and compacting will be required. The estimated additional cost is about \$15,000. There is a \$10,000 allowance for site work in the site work contractors (Gerber) contract.
- 2.2 Greg Pomerleau (O&G) provided a summary of the Monthly Report which was distributed electronically. As of this report, there have been \$185,822.00 in approved change orders, bringing the projected project costs to \$9,223,238.00, and increasing the GMP to \$9.5 million. Currently, there are additional funds available (\$663,398.00) in contract allowances (\$107,000.00), CM allowances (\$39,000.00) and contingencies (\$238,243.00) and owner contingencies (\$279,155.00).

Phase 1 is mostly complete with the remaining elements of the kitchen, library/conference and café to be finished the end of September. Phase 2 is progressing pretty much on schedule. The roof is progressing well and they are working second shift according to the weather and daylight availability (60% has been completed). The leaks, due in part to unfinished roof edge and gutter installation has been addressed. The front of the parking lot has been completed but the back side of the lot has still has to be completed. There was some concern expressed about the fact that asphalt plants will be closing on November 15, 2022. We will need to plan for disruption in traffic when they complete the lower lot.

3.0 Old Business (None)

4.0 New Business (None)

5.0 Financial Update

5.1 Invoices/Contracts

Motion made to approve O&G Application #6 (August 31, 2022) for \$1,393,377.54 made by Kate Ericson and second by Craig Esposito

Motion passed unanimously

Motion made to approve Tecton Invoice #10 (August 31, 2022) for \$13,437.72 made by Robert Mitchell and second by Craig Esposito

Motion passed unanimously

Motion made to approve Kompan Invoice #112440 (September 20, 2022) for \$154,638.35 made by Craig Esposito and second by Robert Mitchell

Motion passed unanimously

5.2 Change orders

Motion made to approve PCO – 029 Roof Deck insulation for \$26,972.00 made by Craig Esposito and second by Kate Ericson

5.3 Budget Report

Jack provided a brief budget report in Mike's absence. Currently we are still working from the original loan (\$3 million) for Project 1. To date, Mike is reporting that total expenditures equals \$4,298,974.09 and ties out directly in Munis. Calculating the 80% state reimbursement rate, and the 11% holdback we show our unspent funds to be at \$134,334.65 from the original loan. Two drawdown requests (\$1,310,549.91) and (\$1,937,138.31) have been submitted for reimbursement from the State. As of this meeting we have not received any reimbursement for Project 2 from the state. Mike and Jack have been communicating with the folks at DAS to seek clarification and updates.

6.0 Upcoming Building Meetings

6.1 Next Meeting: October 28, 2022

7.0 Adjournment

Motion made to adjourn meeting made by Robert Mitchell and second by Craig Esposito

Meeting ended at 11:00 am